

Employee Performance Evaluations/Assessment

Purpose:

Each employee contributes to the overall success of the College in fulfillment of its mission and vision in serving students and the community. It is therefore important for employees to grow professionally and strive for continuous improvement and equally important for supervisors to support employees in this achievement.

Expectation:

It is an expectation that all employees are evaluated annually. Supervisors are to work in partnership with employees to establish performance goals, provide clear expectations and offer supports and coaching. Specifically, the College utilizes a performance evaluation system through Kronos where the employee and supervisor address accomplishments, professional development and identified and measurable goals.

This policy was also revised on September 21, 2004.